

**ANALYZING AND EVALUATING  
A DOCUMENT**

Name \_\_\_\_\_

*Document* \_\_\_\_\_

**A - Author** \_\_\_\_\_

**P - Place & Time (Where & when?)** \_\_\_\_\_

**P - Prior Knowledge (Context)** \_\_\_\_\_

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\_\_\_\_\_

**A - Audience (For Whom?)** \_\_\_\_\_

**R - Reason (Why?)** \_\_\_\_\_

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**T - The Main Idea** \_\_\_\_\_

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**S - Significance (So What?)** \_\_\_\_\_

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